

**LABOR / MANAGEMENT COMMITTEE
HEALTH AND SAFETY
MEETING
Monday, March 16, 2020
4:30 p.m. in the Board Room**

Minutes

In Attendance: Dan Adams, Nancy Mann, Sean Martinson, Pat Medure, Kasie VanQuekelberg, Gwen McLaughlin, Darin Cherne, Lyn Rajala, Jessica Setness, Julie Rasmussen, Esther Hoganson, Ben Hawkins

Unable to attend: Malissa Bahr, Lori VanZinderen, Jenny Lund, Jeanne Ryan

1. Additions/Corrections to the agenda: none
2. The 12/10/19 minutes were agreed upon by consensus of the members present.
3. Superintendent's Report – Sean Martinson: ISD 318's response to Governor's school closure announcement
Governor Walz directed all K-12 public and charter schools to close by Wednesday, March 18th for a two week period. All ISD 318 schools will close at the end of the school day on Tuesday, March 17 and reopen on Monday, March 30. This closure includes all after-school and extracurricular activities. We have been working on a continuous learning plan with administrators. The Minnesota Department of Education is defining distance learning to mean that a student receives daily interaction with their licensed teacher(s) and appropriate educational materials. We will share information with staff as soon as possible. Schools are required to provide child care, breakfast, and lunch to employee's school-aged children 12 years and under enrolled in the school district and emergency workers (including providers of healthcare, emergency medical services, long-term and post-acute care; law enforcement personnel; personnel providing correctional services; public health employees; firefighters and other first responders; and court personnel). At this point, the governor has stated that schooling will resume on March 30th, perhaps in the form of distance learning. It would be wise for parents and guardians to begin thinking about what would happen if our closure were to be extended longer and learning continues through a distance option. Schools will continue to pay hourly workers and they will be incorporated into our continuous learning plans moving forward. A website exclusively with COVID -19 information is being developed for ISD 318. Updates will be sent to staff via email.
4. Safe Environment
 - a. Health and Safety Report – Darin Cherne
 - i. IEA worked on the district's fall and hoist protection programs
 - ii. Indoor air quality walk-through's
 - iii. Asbestos inspection (OHERA testing)
 - iv. Eye wash assessments
 - v. Ordered additional cleaning supplies to use against the coronavirus.
 - vi. A complete Health & Safety Report is available upon request.
5. Topic of Month

- a. Elementary Facilities update – Sean M.
At this time, the current health crisis is not impacting the progress of the new buildings. Lack of workers (illness) could potentially impact the timeline or complete closing of the current schools.
 - b. New Superintendent update – Sean M.
Matt Grose has been hired as the new ISD 318 superintendent, coming from Deer River. He will officially start July 1, 2020.
6. Employee Engagement Committee update – Kasie & Jessica: no report. “Be patient with one another at this trying time”.
7. Budget Forecast and Discussion – Ben H.
The district has reached approximately \$2 million in deficit spending due to staffing, substitute costs and decreased revenue. Administration and the school board are targeting \$700,000 in reductions for 2020/21 and an additional \$800,000 in 2021/22 and 2022/23 each year.
8. Legislative Review and Discussion – Ben H.: no report
9. Labor-Related Comments/Updates – Kasie V.
 - a. bus drivers are the only unit left to negotiate
10. Schedule Topic of the Month for 5/11/20
 - a. Elementary Facilities update

Meeting adjourned at 5:09 p.m.